



ALPINE COHORT PROGRAM

SUPERINTENDENT CERTIFICATE

Welcome to the Superintendent Certification Program at Sul Ross State University. We take pride in the fact that our school administration program has been preparing graduates for many years to serve as superintendents, central office administrators, principals, assistant principals, and supervisors. The superintendent certification program requires successful completion of 18 semester credit hours of approved coursework and must be completed within ten years. Successful completion of the 18 credit hours Superintendent Certification Program provides the academic preparation required for certification as a superintendent in Texas. The 18-hour certification program includes four classes and a 2-semester (6 sch) internship conducted over a fall and spring semester. Courses listed for the Superintendent Certificate Program may not be used toward the Master's degree or Standard Principal/Mid-Management certification without the advisor's approval.

All courses will have an Internet component delivered through the Sul Ross "Blackboard." Some courses will be taught through Blackboard combined with some class meetings (*web-enhanced*).

ADDITIONAL REQUIREMENTS

- Must possess a Master's degree from an accredited institution.
- Have a Standard Principal or Professional Mid-Management Administrator's Certificate.
- Have a minimum of two (2) years teaching in a TEA accredited school.
- Participate in an approved TExES review.
- Pass the Superintendent EXCET/TExES (64).

GRADUATE ADMISSIONS

All applicants for the Superintendent certificate program must meet the admission requirements for graduate studies. Information and application packets are available in the Office of Admissions and Records, Sul Ross State University, Alpine, Texas, 79832. You may call the office at (432)837-8050, or toll free from out of town at 1-888-722-7778. (**Note:** this toll-free number is for the Admissions office **only**; they cannot transfer calls to other departments at the University.)

FINANCIAL ASSISTANCE

For information concerning financial aid programs, contact the Office of Financial Assistance at (432) 837-8059 of Box C-113, Alpine, Texas 79382.

INSTITUTIONAL ACCREDITATION

Sul Ross State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools.

SUL ROSS STATE UNIVERSITY

Sul Ross State University is a comprehensive regional university situated in the sparsely populated, culturally rich Trans-Pecos region of West Texas. Nationally recognized as a Hispanic-serving institution, Sul Ross is committed to the success of all students in Higher Education. The student body reflects the population of the area, which includes a large percentage of students from rural settings and a mixture of ethnic groups. The university also attracts students from several states and foreign countries.

DEPARTMENT OF EDUCATION

Sul Ross State University was created as a state normal college for the primary purpose of preparing teachers for the public schools of West Texas. The continuing mission of the Departments of Education is to prepare our students to be successful educational leaders, practicing scholars, and lifelong learners.

PROPOSED COURSE SCHEDULE

The Proposed course schedule is provided below.

Proposed Course Schedule

Semester 1

Spring

ED 7321 Superintendent/Sch Bd. Relations *Web-enhanced*

ED 7322 Superintendent Finance Issues *Web-enhanced*

Semester 2

Fall

* ED 7308 The Superintendency *Web-enhanced*

ED 7311 I Superintendent Internship *Alpine and on-location*

Semester 3

Spring

ED 7304 Leadership in Ed. Administration *Alpine*

ED 7311 II Superintendent Internship *Alpine and on-location*

*Required for Certification

Course Format

Distance Education – Classes are taught simultaneously in Alpine and Hillcrest Middle School, El Paso, by use of distance education technology.

Web-enhanced – Classes are taught with a combination of on-location and web technology.

Web-delivered – Classes are taught solely by use of web technology.

Alpine – Classes are taught on the SRSU Alpine campus.

Application Process

The first step is to submit the on-line graduate application for admission, available on Dr. Sullivan's Web Page on under the Education Department's *Forms* section. Then send your transcripts to the registrar.

You will receive a letter of admission that includes your new student ID number. When you receive this letter, please contact Dr. Kip Sullivan, (432) 837-8394, email at sullivan@sulross.edu, or Dr. Rebecca Schlosser, (432) 837-8173, email at rschlosser@sulross.edu, or the Department Secretary, Elizabeth Kim, in the Department of Education Office, Morelock Academic Building, Room 305, or by phone at (432) 837-8170 or email at ekim@sulross.edu. We look forward to discussing our program with you.

**COURSE DESCRIPTIONS
FOR PROFESSIONAL SUPERINTENDENT CERTIFICATION**

ED 7304 Leadership in Educational Administration A critical examination of the theory and practice of leadership. The behaviors, skills, attributes, beliefs and attitudes for leadership will be researched and investigated. Special attention will be given to the difference between the concept of leadership and the concept of management in organizations. *Taught in Alpine.*

ED 7308 The Superintendency This course examines the role of superintendent of the local school district. Major emphasis will focus upon the role and relationships required in a climate of restructuring and change for quality education. Required for certification. *Web-enhanced.*

ED 7309 State and Federal Programs in Public Schools A study of federal and state programs currently being used in public schools. *Web-enhanced.*

ED 7311 I & II Superintendent Internship A two-semester (6 sch) internship (fall and spring) which provides the student with a minimum of 300 clock hours of reality experiences in the superintendency in a T.E.A. accredited public, private, or parochial school; students work with a superintendent, assistant superintendent, or business manager in the conduction of everyday central office administrative duties. Required for certification. *Taught in Alpine and on-location.*

ED 7321 Superintendent/School Board Relations Surveys the governance aspect of public education in Texas. Reviews roles, responsibilities, and functions of the superintendent and board members. Required for certification. *Web-enhanced.*

ED 7322 Superintendent Finance Issues An in-depth analysis of the superintendent's role in developing a comprehensive school district budget. All aspects of financing public schools in Texas are reviewed. Required for certification. *Web-enhanced.*

Sul Ross State University

A Member of the Texas State University System

No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by Sul Ross State University, on any basis prohibited by applicable law, including, but not limited to, race, color, national origin, religion, sex, age, or disability.

April 3, 2007