



REGION XIV COHORT PROGRAM

MASTER OF EDUCATION - SCHOOL ADMINISTRATION PROGRAM

Welcome to the School Administration Program at Sul Ross State University. We take pride in the fact that our school administration program has been preparing graduates for many years to serve as superintendents, central office administrators, principals, assistant principals, and supervisors. Graduates of our principal preparation program receive a **Master of Education** degree with a major in school administration. The Master of Education degree with a major in school administration requires successful completion of a minimum of 39 semester credit hours of approved coursework and must be completed within six years. Successful completion of the 39 credit hours **Standard Principal Certification** program provides the academic preparation required for certification as a principal in Texas. The final 9 hours of work for the Standard Principal Certification will be delivered by Region XIV.

REQUIREMENTS FOR M.ED.

The Master of Education in School Administration is a 36-hour program with a comprehensive examination. Up to 12 credit hours of appropriate coursework may be transferred into the program from an accredited institution or substituted for other Sul Ross graduate courses if approved by an academic advisor and if taken within the last six years.

Courses will be taught at distance education facilities at Region XIV or will be web-delivered. All courses will have an Internet component delivered through the Sul Ross “Blackboard.” Some courses will be taught using distance education with class interaction provided through video teleconferencing with the Region XIV. Others will be web-based classes provided through Blackboard either exclusively or combined with some class meetings (web-enhanced). The proposed course schedules for students starting the Region XIV program either in the summer or spring is provided below. To receive the M.Ed. with certification the student must complete each of the following:

ADDITIONAL PROGRAM REQUIREMENTS

- a. consult with academic advisor and file a degree plan
- b. request and receive advancement to candidacy
- c. apply for and successfully complete the comprehensive exam
- d. make application for graduation with the Dean’s Office
- e. attend an approved review course for the TExES principal examination
- f. pass the TExES principal examination
- g. provide teacher service record indicating 2 years minimum teaching in a TEA accredited school (for certification)
- h. apply for certification

GRADUATE ADMISSIONS

All applicants for the M.Ed. degree in school administration must meet the admission requirements for graduate studies, which includes holding a bachelor’s degree from an institution approved by a nationally recognized accrediting agency. Information and application packets are available in the Office of Admissions and Records, Sul Ross State University, Alpine, Texas, 79832. You may call the office at (432)837-8050, or toll free from out of town at 1-888-722-7778. (**Note:** this toll-free number is for the Admissions office **only**; they cannot transfer calls to other departments at the University.)

FINANCIAL ASSISTANCE

For information concerning financial aid programs, contact the Office of Financial Assistance at (432) 837-8059 of Box C-113, Alpine, Texas 79382.

INSTITUTIONAL ACCREDITATION

Sul Ross State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools.

SUL ROSS STATE UNIVERSITY

Sul Ross State University is a comprehensive regional university situated in the sparsely populated, culturally rich Trans-Pecos region of West Texas. Nationally recognized as a Hispanic-serving institution, Sul Ross is committed to the success of all students in Higher Education. The student body reflects the population of the area, which includes a large percentage of students from rural settings and a mixture of ethnic groups. The university also attracts students from several states and foreign countries.

DEPARTMENT OF EDUCATION

Sul Ross State University was created as a state normal college for the primary purpose of preparing teachers for the public schools of West Texas. The continuing mission of the Departments of Education is to prepare our students to be successful educational leaders, practicing scholars, and lifelong learners.

PROPOSED COURSE ROTATION

The proposed course schedule for students starting the Region XIV Cohort program in summer is provided below.

Semester 1

Summer I

- ED 5330 Intro to School Administration *Web-delivered*
- ED 5307 Graduate Research *Distance Education*

Summer II

- ED 5318 Management & Development of Human Resources *Web-delivered*
- ED 5302 The Principalsip *Web-enhanced and Distance Education*

Semester 2

Fall

- ED 5319 School Law *Web-enhanced and Distance Education*
- ED 6309 Administration of UIL Programs *Web-delivered* **OR**
- ED 5316 Diversity in Public Schools *Web-delivered*

Semester 3

Spring

- ED 6315 Design & Implementation of Instructional Program *Web-enhanced and Distance Education*
- ED 6304 Organization and Theory in Administration *Web-enhanced and Distance Education*

Semester 4

Summer I

- ED 7304 Leadership in Educational Administration *Distance Education or at ESCXIV*
- ED 7306 School Finance *Web-delivered*

Summer II

- ED 5336 Leadership & Evaluation of Instruction (ILD) *ESC XIV*
- ED 5338 Professional Development Appraisal Systems (PDAS) *ESC XIV*

Semester 5

Fall

- ED7313 Administrative Internship *ESC XIV*

COURSE FORMAT

Distance Education – Classes are taught simultaneously in Alpine and ESC XIV using distance education technology.

Web-enhanced – Classes are taught with a combination of on-location and web technology.

Web-delivered – Classes are taught solely by use of web technology.

COURSE DESCRIPTIONS FOR SCHOOL ADMINISTRATION PROGRAM

ED 5302 The Principalship A course designed especially for elementary and secondary school principals in which the role, scope, and function of the principalship is thoroughly studied. *Should be completed in first nine sch. Distance Education and Web-enhanced*

ED 5307 Graduate Research A course designed to broaden the perspectives of graduate students and to introduce them to the techniques of research and the various fields of graduate work offered on this campus. *Should be completed in first nine sch. Offered through Distance Education (video teleconferencing from Alpine)*

ED 5316 Diversity in Public Education A study of theory, research and methodology relative to the needs of multicultural and special student populations. *Web-delivered*

ED 5318 Management and Development of Human Resources A comprehensive study of the human resource functions in public schools. Included are job analysis, staffing needs, recruitment, selection, placement, induction, evaluation, appraisal, and development of school personnel at all levels. *Web-delivered*

ED 5319 School Law A study of general laws applying to all states concerning education, and in-depth study of cases and decisions affecting current education. *Distance Education and Web-enhanced*

ED 5330 Intro to School Administration An overview of school administration which includes roles, functions and duties of those who administer and supervise in the schools. Policy development, planning, goal setting, program evaluation, and accreditation standards are also included. *Should be completed in first nine sch. Web-delivered*

ED 5336 Leadership & Evaluation of Instruction (ILD) An investigation of the processes and procedures used to evaluate instructional and administrative personnel in the public schools. Special attention is given to the role of the principal and supervisor. Included in the content are programs of clinical supervision and staff development. *Taught at ESC XIV*

ED 5338 Professional Development Appraisal System (PDAS) An investigation of the PDAS training for appraisers in the Professional Development Appraisal System developed by the Texas Education Agency. Included are statutory requirements, historical development, domains, criteria, indicators, exception quality, and holistic expectations. *Taught at ESC XIV*

Prerequisite: ED 5336.

ED 6304 Organization and Theory in Administration An investigation of current trends, issues, and problems in the elementary and secondary schools involving the planning, organizing, administering and evaluating the total school system. *Web-delivered*

ED 6309 Administration of UIL Programs An investigation of the organization and operation of the University Interscholastic League organization and operation for governing interscholastic competition in the public schools of Texas. *Web-delivered*

ED 6315 Design and Implementation of Instructional Program A course which examines curriculum theory and development in grades K-12; emphasis on trends, development of curricular units and courses of study, and on federal, state, and local curricular influences. *Web-delivered*

ED 7304 Leadership in Educational Administration A critical examination of the theory and practice of leadership. The behaviors, skills, attributes, beliefs, and attitudes for leadership will be researched and investigated. Special attention will be given to the difference between the concept of leadership and the concept of management in organizations. *Taught Distance Education or at ESC 14*

ED 7306 School Finance Consideration of problems relating to public school finance; guiding principles of finance, operational finance, trends and needs in State and Federal participation and support in school finance. *Web-delivered*

ED 7313 Internship A course which provides reality experiences in the principalship in a T.E.A. accredited public, private, or parochial school; students spend a minimum of 300 clock hours working with a principal and/or assistant principal in the conduction of everyday administrative duties. *Taught at ESC XIV*

Sul Ross State University

A Member of the Texas State University System

No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by Sul Ross State University, on any basis prohibited by applicable law, including, but not limited to, race, color, national origin, religion, sex, age, or disability.

November 4, 2008