Memorandum

To: Mr. Superintendent  LEA High School Principal
From: Andy Sustaita, Region 18 ESC Instructional Consultant
       Brad Gibson, Region 18 ESC Instructional Consultant
Subject: Safe Schools Walkabouts
Date: May 5, 2003

Region 18 Education Service Center provided Safe Schools Walkabout follow up services for LEA ISD on May 5, 2003. In an effort to continue being proactive on the issue of safety on our school campuses, Brad Gibson and Andy Sustaita conducted an on-site Walkabout and summarized campus strengths and potential gaps or areas of concern with both you and Mr. Superintendent. We would like to review our follow up observations with you.

The Walkabout consisted of a physical observation of the facilities along with gathering information on staff and student climate regarding safety. This will comply with requirements under S.B. 1724, P.L. 103-382, NCLB, and the Principles of Effectiveness. The four major areas on which this evaluation focused are the following:

- The physical interior and exterior of buildings and grounds
- The science laboratories including the storage of any chemicals (acids, combustibles, etc.)
- Records (student code of conduct, discipline policies, campus plans, etc.)
- The faculty and student culture of the school campus

While every effort has been taken to conduct a professional and quality summary of findings for each campus, there may be circumstances or situations that could result in an inadvertent oversight. The purpose of this service is to assist you in maintaining a proactive approach to Safe and Drug Free Schools environment for all students and staff. Attached is the checklist we used in the Safety Walkabout at LEA ISD on May 5, 2003.