Welcome to the School Administration Program at Sul Ross State University. We take pride in the fact that our school administration program has been preparing graduates for many years to serve as superintendents, central office administrators, principals, assistant principals, and supervisors. Graduates of our principal preparation program receive a Master of Education degree with a major in school administration. The Master of Education degree with a major in school administration requires successful completion of a minimum of 36 semester credit hours of approved coursework and must be completed within six years.

Successful completion of the 39 credit-hour Standard Principal Certification program provides the academic preparation required for certification as a principal in Texas.

The Texas State Board for Educator Certification (SBEC) requires that an applicant for principal certification:
- hold a master’s degree,
- have a minimum of two years’ teaching experience in an accredited school, and
- pass the TExES in school administration (68). (Students must participate in an approved TExES review session.)

The 18-hour Superintendent Certification program offers the academic preparation necessary to serve as a superintendent or central office administer in Texas.

The SBEC requirements for superintendent certification includes:
- hold a standard principal or mid-management certificate,
- have at least two years teaching experience in an accredited school, and
- pass the Superintendent TExES (64). (Students must participate in an approved TExES review session.)

Classes are offered in a convenient weekend, web-enhanced and web-delivered formats. During Spring and Fall semesters classes meet on four designated weekends (Saturday and Sunday). For Summer sessions the format is slightly modified, classes meet on designated days (i.e., Monday and Tuesday, Wednesday and Thursday, or Saturday and Sunday) for four consecutive weeks in June and July. Students may enroll in a maximum of 9 semester credit hours during each Fall and Spring term, excluding an internship and a maximum of 6 semester credit hours in each of the two annual summer sessions. Students may join the program at the beginning of any term.

All of the members of the school administration faculty have experience in teaching and administration. They continue to remain current and up-to-date on educational leadership practices.
GRADUATE ADMISSIONS
All applicants for the M.Ed. degree in school administration must meet the admission requirements for
graduate studies, which includes holding a bachelor’s degree from an institution approved by a nationally
recognized accrediting agency. Information and application packets are available in the Office of
Admissions and Records, Sul Ross State University, Alpine, Texas, 79832. You may call the office at
(432) 837-8050, or toll-free from out of town at 1-888-722-7778. (Note: this toll-free number is for the
Admissions office only; they cannot transfer calls to other departments at the University.)

FINANCIAL ASSISTANCE
For information concerning financial aid programs, contact the Office of Financial Assistance at (432)
837-8059 or Box C-113, Alpine, Texas 79832.

INSTITUTIONAL ACCREDITATION
Sul Ross State University is accredited by the Commission on Colleges of the Southern Association of
Colleges and Schools.

SUL ROSS STATE UNIVERSITY
Sul Ross State University is a comprehensive regional university situated in the sparsely populated,
culturally rich Trans-Pecos region of West Texas. Nationally recognized as a Hispanic-serving institution,
Sul Ross is committed to Hispanic higher education success and success for all students in Higher
Education. The student body reflects the population of the area, which includes a large percentage of
students from rural settings and a mixture of ethnic groups. The university also attracts students from
several states and foreign countries.

DEPARTMENT OF EDUCATION
Sul Ross State University was created as a state normal college for the primary purpose of preparing
teachers for the public schools of West Texas. The continuing mission of the Department of Education is
to prepare our students to be successful educational leaders, practicing scholars, and lifelong learners.

Graduate programs include general education, counseling, school administration, reading specialist,
master reading teacher, and educational diagnostician.

CONTACT INFORMATION
We would be pleased to discuss our program with you. Please contact Dr. Kip Sullivan, (432) 837-8394,
email at sullivan@sulross.edu, http://faculty.sulross.edu/sullivan or the Department Secretary, Elizabeth
Kim, in the Department of Education Office, Morelock Academic Building, Room 305, or by phone at
(432) 837-8170 or email at ekim@sulross.edu.